



Opening a Commercial Business/Account

To open a business in the City of Nash, you must complete the following:

1. You will need to file an application in office which provides information for the use of this business location, such as, storage, office space, retail, etc.
2. Your Business will need to register for a State Tax ID Number, which must be registered in Nash, TX, reflecting the Business address. If this is a new or a secondary location, you must register or add this location on the State Comptroller Website. You can access any necessary information at <https://comptroller.texas.gov/>. Then provide of copy of completion.
3. A copy of the lease or ownership documents/deed or tax information for location, and photo identification. (Which will be referred to our Water Department)
4. Schedule and pass the safety inspection/walk through completed by our City Inspector and Fire Inspector.

Once all steps have been completed and necessary documents have been provided, you will need to obtain your Certificate of Occupancy, there is a \$25.00 fee (one time). Following the completion of obtaining your Certificate of Occupancy, you are now eligible to open an account for commercial water service, rental deposit rate is \$175.00 and the rate for owning the property is \$100.00. Based on the type of business you are opening may have further permits required, such as food services or childcare facilities.

For any questions or concerns you can contact, Jessica Moore, Financial Officer, at 903-838-0751 or by email at jmoore@nashtx.org.